



THE NATIONAL SMALL INDUSTRIES CORPORATION LIMITED
(A Govt. of India Enterprise)

Tender No. NSIC/VSKP/W/01/16-17
Dt.02.07.2016.

Tender Document Serial No:

Tender Schedule

for Interior works at NSIC, Visakhapatnam Office at 1st floor,
6-67-27/2(3), Opp.Gajuwaka Police Station
Gajuwaka, Visakhapatnam- 530026.

Name of the Firm:
Address:

Contact Person Name:
Phone no.:
Fax no.:



The Tender is invited on behalf of

**The Chairman cum Managing Director
The National small Industries Corporation Limited
NSIC Bhavan
New Delhi – 110 020.**

The persons and Firms intending to offer rate for the said interior works, should observe the terms and conditions given below:-

TERMS AND CONDITIONS FOR INTERIOR WORKS AT NSIC, VISAKHAPATNAM OFFICE

Sealed offers superscribed "TENDER FOR INTERIOR WORKS AT NSIC, VISAKHAPATNAM OFFICE" addressed to the Sr. Branch Manager, Visakhapatnam Office at 1st floor,6-67-27/2(3), Opp.Gajuwaka Police Station,Gajuwaka, Visakhapatnam-530026 will be received up to 06.07.2016 Noon at 1PM.

1. Intending tenderers should have valid registration with Sales tax /Works Contract tax /VAT authorities and other statutory authorities.
2. The intending tenderers should have satisfactorily completed at least one similar nature work of 80% of the estimated cost put to tender or two similar nature works each of 60% of the estimated cost put to tender during last three years. Similar nature work means civil works only.
3. Tender documents can be purchased from the office of the Sr. Branch Manager, 1st floor, 6-67-27/2(3), Opp.Gajuwaka Police Station,Gajuwaka, Visakhapatnam- 530026. On all working days between 11.00 am to 4.00 pm except on holidays, Saturdays & Sundays after payment of requisite tender cost of Rs 100/-. NSIC Government Purchase Registered Companies/registered MSE can obtain the tender document free of cost.
4. The tender documents duly completed along with EMD in form of demand draft/pay order in favour of the "NSIC, Visakhapatnam", payable at Visakhapatnam from any Nationalized Bank will be submitted at the office of the Sr. Branch Manager, 1st floor.6-67-27/2(3), Opp.Gajuwaka Police Station,Gajuwaka, Visakhapatnam- 530026 upto 1.00 PM on 06.07.2016. NSIC Government Purchase Registered Companies/registered MSE are exempted from EMD.
5. NSIC reserves the right to reject any or all the tenders without assigning any reason thereof and also not bound to accept lowest tender. Tenders in whom any of the prescribed conditions are not fulfilled or found incomplete in any respect are liable to be rejected.

6. Canvassing whether directly or indirectly in connection with tender is strictly Prohibited and the tender submitted by the contractors who resort canvassing will be liable to be rejected.
7. The quoted rate shall be inclusive of all materials, labour required for carrying out the work, loading – unloading, transportation, taxes, duties and scaffolding etc. And shall also include those items which are not specified but required for completion of the works.
8. The work shall be completed within 10 days from the date of confirmed work order.
9. Payment shall be released after satisfactory completion of works in all respect. Necessary statutory deduction as applicable shall be made from the amount payable to the party.
10. The materials used for the work shall be of the approved shade/ color, brand & work shall be carried out professionally and neatly.
11. Parties are requested to make a visit to site and fully acquaint themselves about the site conditions, nature of work to be carried out. Non- familiarity with the site condition shall not construed or attract for increase in rates if any, after acceptance of quoted rates.
12. The work executed shall have 6 months defects liability period from the date of completion and any defects noticed during this period shall be rectified by the party free of cost.
13. The Corporation reserves the right to reject any or all tenders without assigning any reasons whatsoever. The party shall take all safety precautions during the execution of works and shall ensure that no part of the building shall be damaged.
14. The party shall be fully responsible for any injury or accident happened to the workmen deployed by them for carrying out the works and NSIC shall no way be held responsible for the same. The parties are required to submit/ enclose their credentials along with the quotation.
15. Any party if desires, can download the Tender document pro forma from NSIC website and can submit the same in sealed envelope, with DD for Tender document fee of Rs 100/- and FMD before due date.
16. Quantities mentioned above are tentative only and the work shall be carried out strictly as per site condition and direction. The payment shall be released as per site condition and direction. The payment shall be released as per actual quantum of work executed after effecting necessary statutory deductions, if any.
17. Every tender shall be accompanied by means of Bank Draft as Earnest Money equivalent to Rs. 10,000/- (Rupees Ten Thousand Only). The Draft shall be in favour of The National Small Industries Corporation, payable at Visakhapatnam drawn on any scheduled Bank. Tender not accompanied by earnest money will be rejected. EMD/ Security Deposit will be exempted for the NSIC registered parties/MSE's.
18. The earnest money shall remain with the corporation till the decision on the tender is taken. It will be adjusted towards the total value of the INTERIOR work in the case of successful tender's and will be returned to the unsuccessful tenderers within three months after opening of the tender. No interest is payable on this amount.
19. The earnest money of the successful tenderers will with hold against the Security deposited and will be released after defect liability period of 6 months.
20. The last date for receipt of the tender is up to 1.00 PM on 06.07.2016. the tenders received after the above said time and date will not be considered. The tenders will be opened at the above address at 3.00 P.M on 06.7.2016. The tenderers or their representatives may be present at the time of opening of the tenders.
21. The tenderers who offered Lowest price will be called for negotiation at the discretion of the tendering authority. The offers should remain open for acceptance for three Months from the due date.

22.. The offer should be made in the form attached. Offers not submitted in the prescribed form will be summarily rejected. However, if needed an extra sheet can be attached. Preference will be given to parties who quote for all the Item at Annexure. The decision of the corporation will be final and binding on the tenderers.

23. In the event of any dispute, the same shall be referred to the sole arbitration of the Sr. Branch Manager, NSIC, Visakhapatnam of the Corporation or such officer as he may appoint to be the arbitrator. There would be no objection that the arbitrator is an employee of the corporation, or that he/she had to deal with the matter to which this tender relates or that in the course of his duties as an employee of the Corporation, he has expressed his views on all or any of the matters in dispute or difference. The award of the officer so appointed by him shall be final and binding on the tenderers.

24. If all above terms and conditions mentioned in the tender document are acceptable to you, please quote your offer on or before 06.07.2016 by 1.00 PM . Please enclose a copy of this document duly signed (on each page) stating acceptance to the terms and conditions mentioned above. The tenders received after the above said time and date will not be considered. The NSIC-Visakhapatnam is not responsible for any postal delays.

Accepted above terms and conditions.

Party's Signature with Seal
(With Seal)

Sr. Branch Manager

Place:

Date:



Tender Document Price Rs. 100/-

Tender Document SL.No.:- ____
Due on 06.07.2016 upto 1.00 PM.

Date:

From:

To :
Sr. Branch Manager
1st floor,6-67-27/2(3),
Opp. Gajuwaka Police Station,
Gajuwaka,
Visakhapatnam- 530026.

Dear Sir,

Having read and understood the terms and conditions to undertake Interior works of NSIC, Visakhapatnam Office at 1st floor,6-67-27/2(3), Opp. Gajuwaka Police Station, Gajuwaka, Visakhapatnam- 530026. I/We hereby tender this offer for interior works at NSIC Visakhapatnam. My/Our offer shall remain open for acceptance for three months from the due date of this tender.

S.NO.	Tender Sl.No	Description of the Item	Price offered	
			In Fig.	In Words
ANNEXURE -1 (enclosed)				

1. D.D.No.

Dt.

for Rs.

Drawn in your favour is enclosed towards EMD.

Yours faithfully
Signature of the Tenderer with Seal

ANNEXURE -1

S.No.	Specification	Qty	Rate	Amount
1.	<p>Half / Full partitions as per drawing (Annexure – II) with following specification: Partition Work with Anodized Aluminum Section + Laminated Particle Board + Glass. Aluminum Section: Anodized Aluminum section of 1.5mm Thickness for frames, 2mm Thickness for doors. Doors with Hydraulic system, lock, and accessories. Pre-laminated particle board: 12MM thick grey colored two side laminated interior grade (Novopan or Equivalent) . Glass : 5 mm Float Glass (Modi Guard / Saint Gobin).</p>			
2	<p>Electrical work in all the Cabins/ partitions: Wiring for electrical points. CCTV, Computer Network. Telephone Extension (intercom) with casing pipes using Finolex copper Cables, Anchor/Hawels/ Legnam accessories including wiring for invertors. Wiring for AC provision in Conference Room, Branch Manager Cabin.</p>			



ANNEXURE - II

FIRST FLOOR

